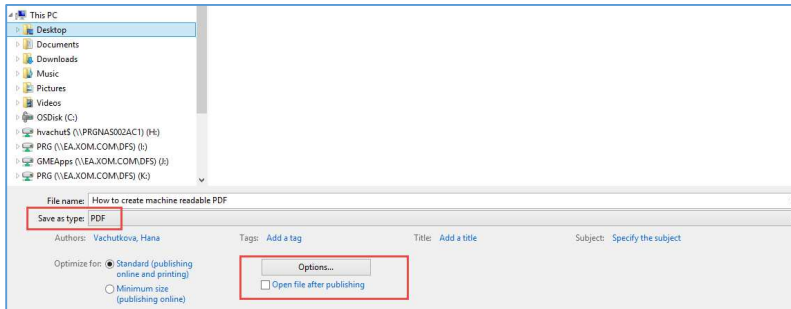


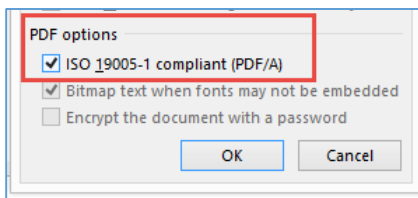
How to create machine readable PDF

In case your invoice is generated in MS Office Standard program (MS Word, MS Excel):

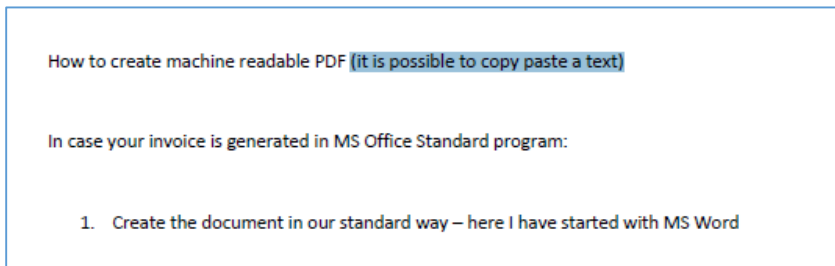
1. Create the document in our standard way – here is an example with MS Word Document
2. Click “Save as”
3. Change the “Save as type”: PDF



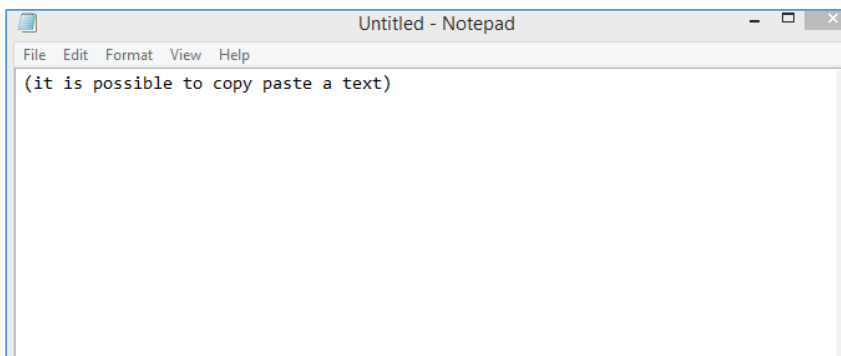
4. Make sure that in “Options, the format



5. Click OK
6. As a result, you can allocate a part of the text and copy somewhere else:



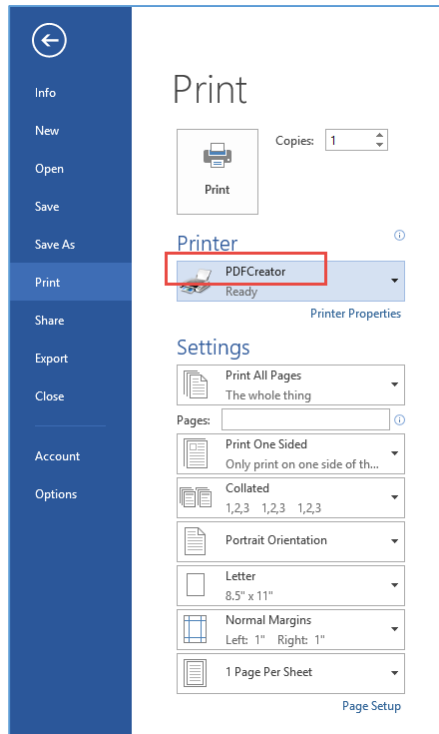
7. Such a text is possible to paste to another application:



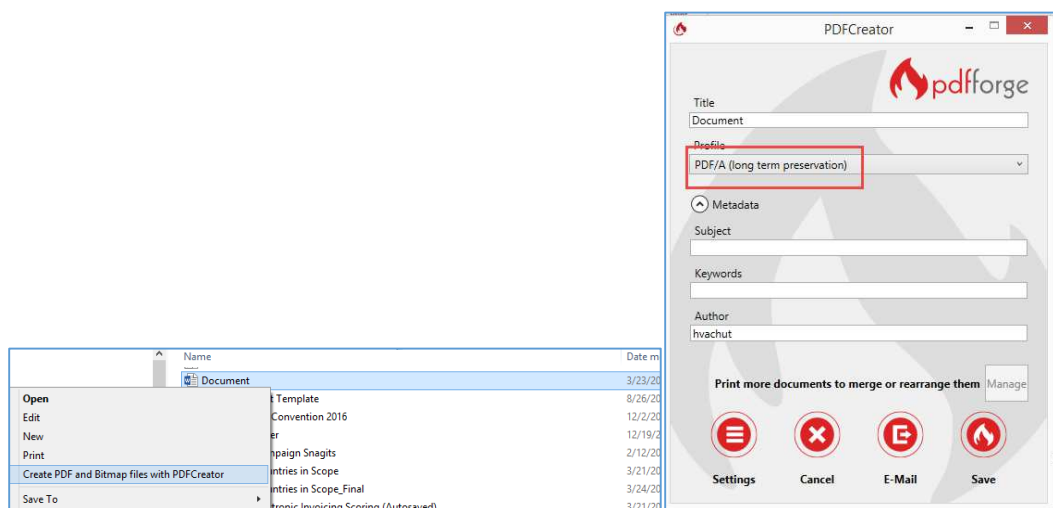
In case you have installed Adobe PDF creator or similar tool:

<http://www.pdfforge.org/pdfcreator/download>

Just click Print and select the PDF creator



Or save the document to your drive and with clicking right button of the mouse, create PDF with PDF creator



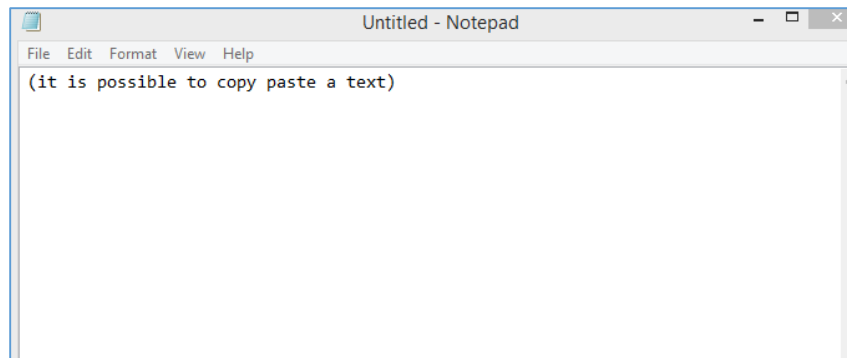
In case your invoice is generated out of SAP or any other accounting software:

The best recommendation is to verify the readability of the generated invoices first:

How to create machine readable PDF (it is possible to copy paste a text)

In case your invoice is generated in MS Office Standard program:

1. Create the document in our standard way – here I have started with MS Word



In case it is not possible to copy paste, consult with your ERP provider.

Here below are some of document properties as shown on received invoices:

Created: 2/3/2016 10:33:04 AM

Modified: 2/3/2016 10:34:28 AM

Application: Form ZSDSS_V3_ZAMA D

Advanced

PDF Producer: SAP NetWeaver 740

PDF Version: 1.5 (Acrobat 6.x)

Application: combit® List & Label® Report Generator (19.0.0.0)

Advanced

PDF Producer: wPDF3 by WPCubed GmbH

PDF Version: 1.4 (Acrobat 5.x)

Application: Adobe LiveCycle Designer ES 8.1

Advanced

PDF Producer: Adobe XML Form Module Library

PDF Version: 1.6 (Acrobat 7.x)

Please let us know if this tutorial answered your concerns or if your difficulties still persist.