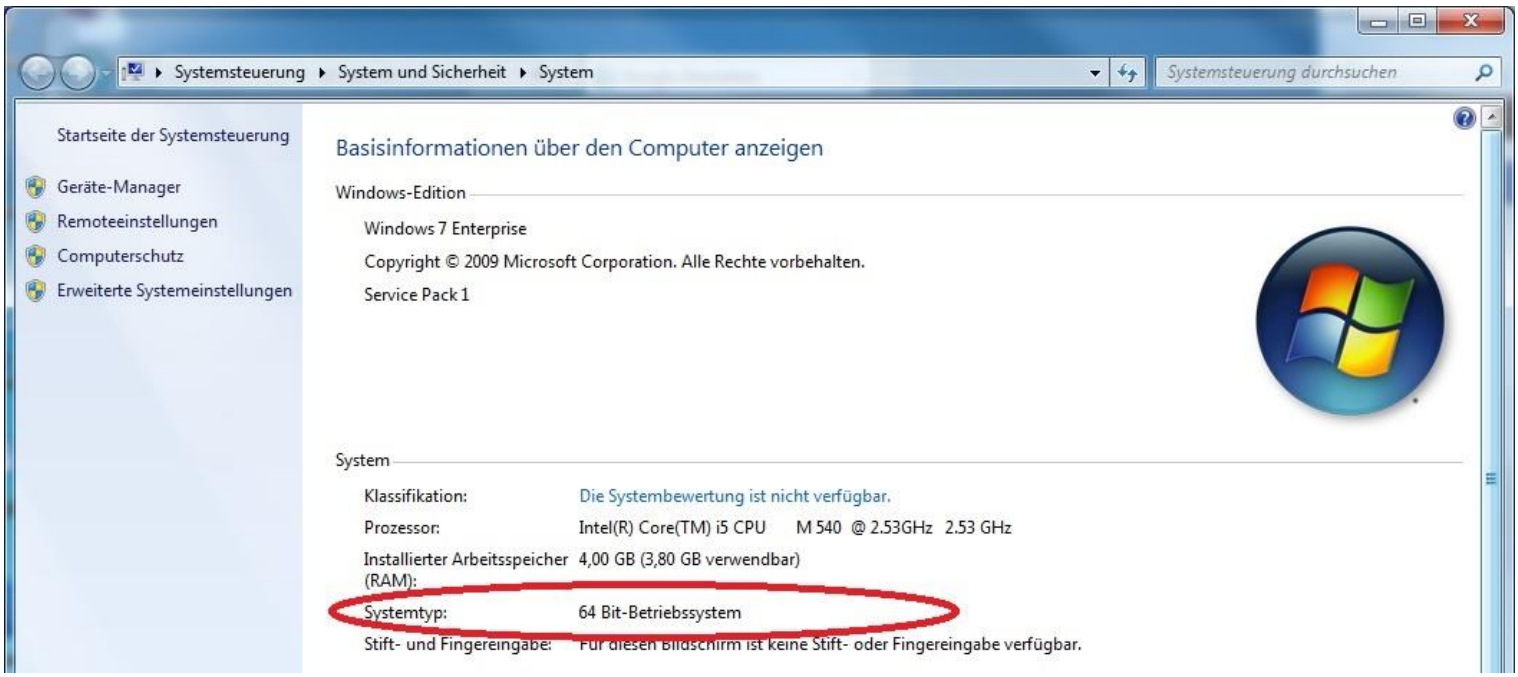
If you are installing Basware Message Le there are a few steps to follow:

1.First of all, please check if you have a 32 or 64 bit operating system.

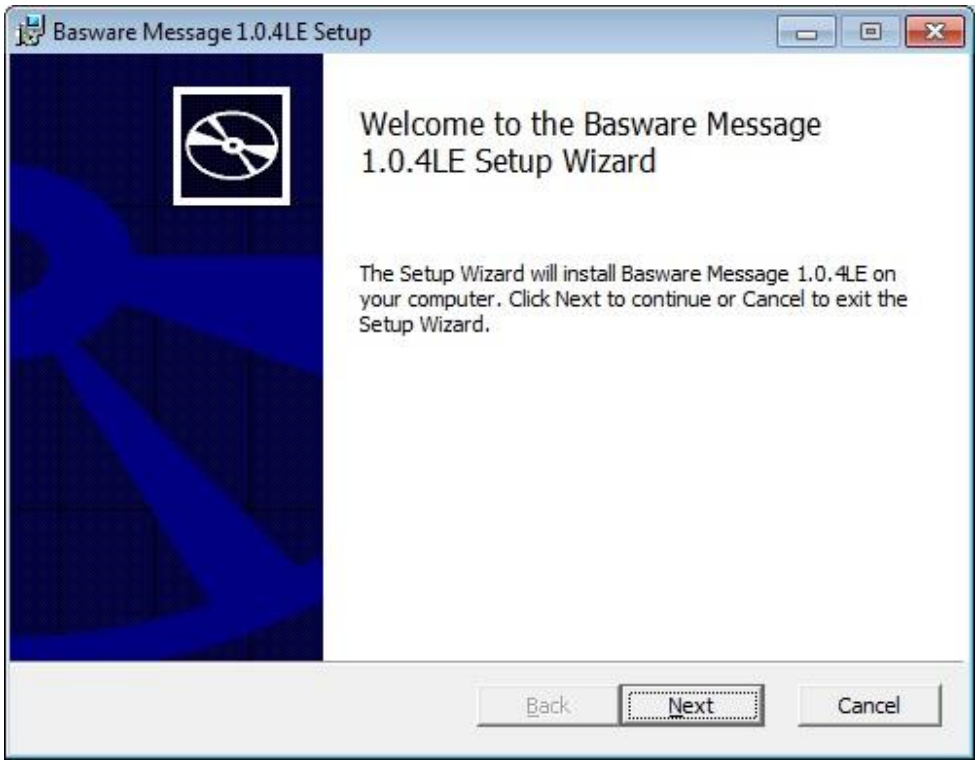
Therefore, open your system information (Ctrl + Pause):



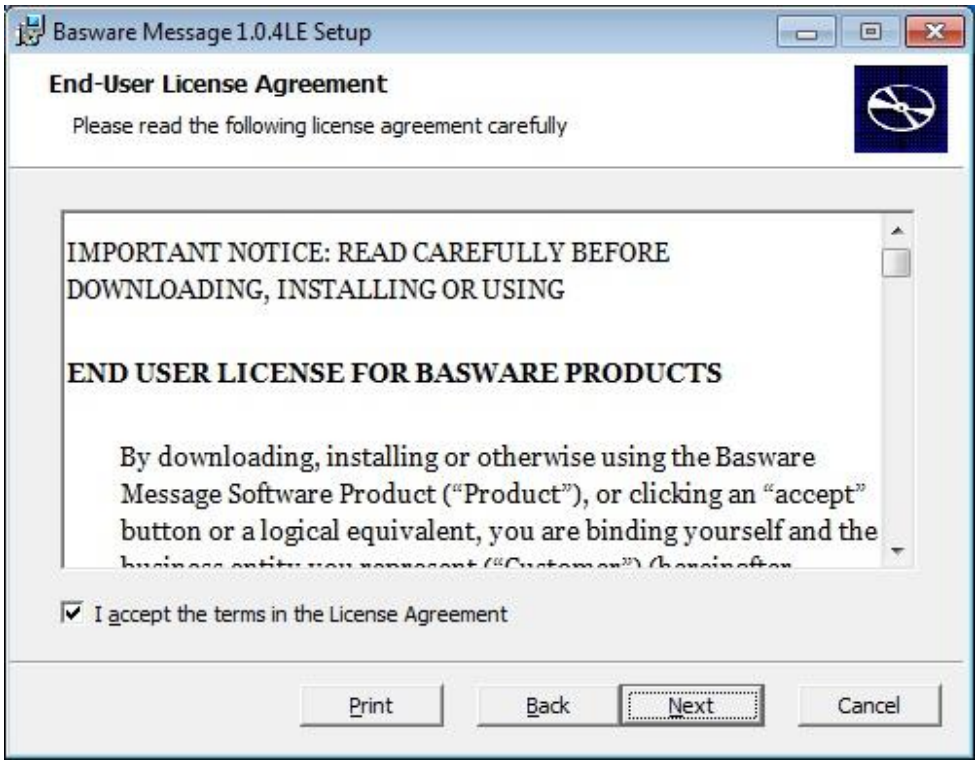
2.Then download either Basware Message LE 32bit or 64bit.

3.After downloading, start the installation

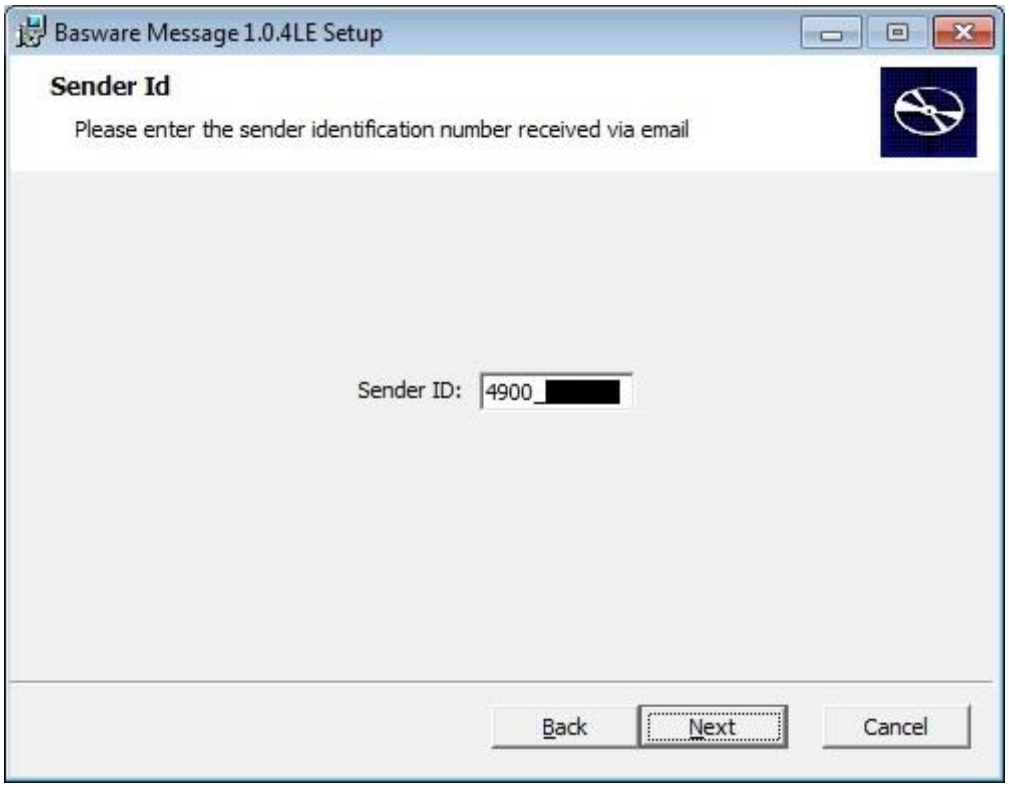
4.Select English (or your language)



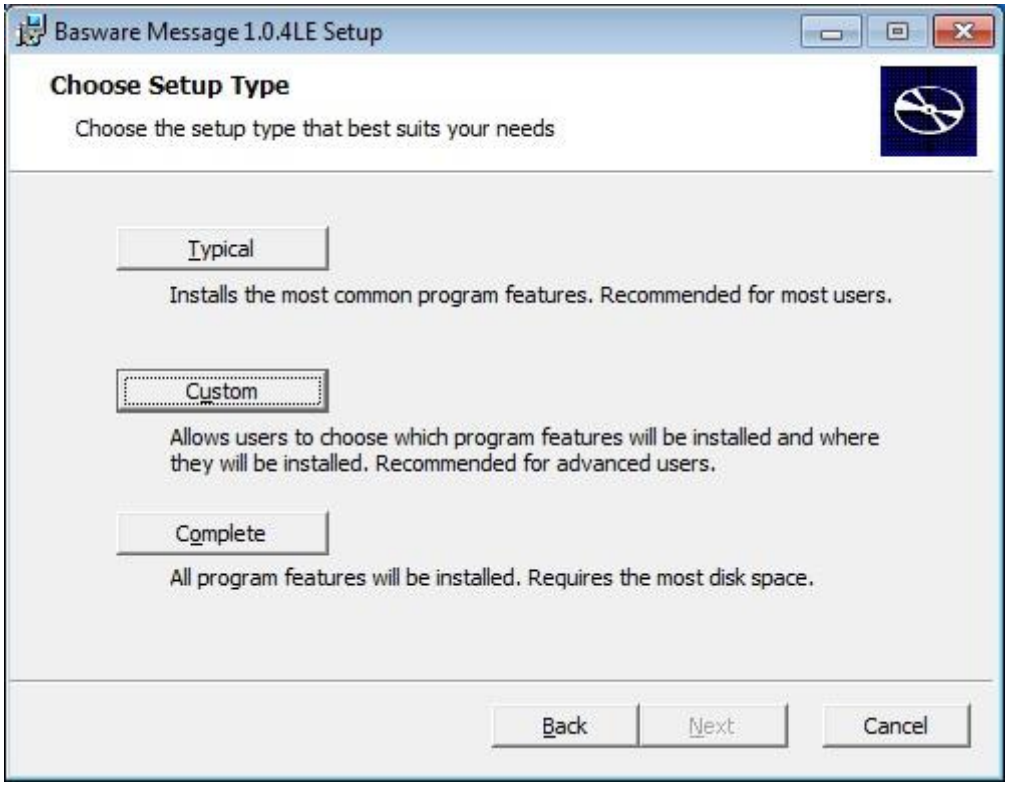
Press Next



Read the License Agreement and then select "I accept the terms in the License Agreement" and press Next.

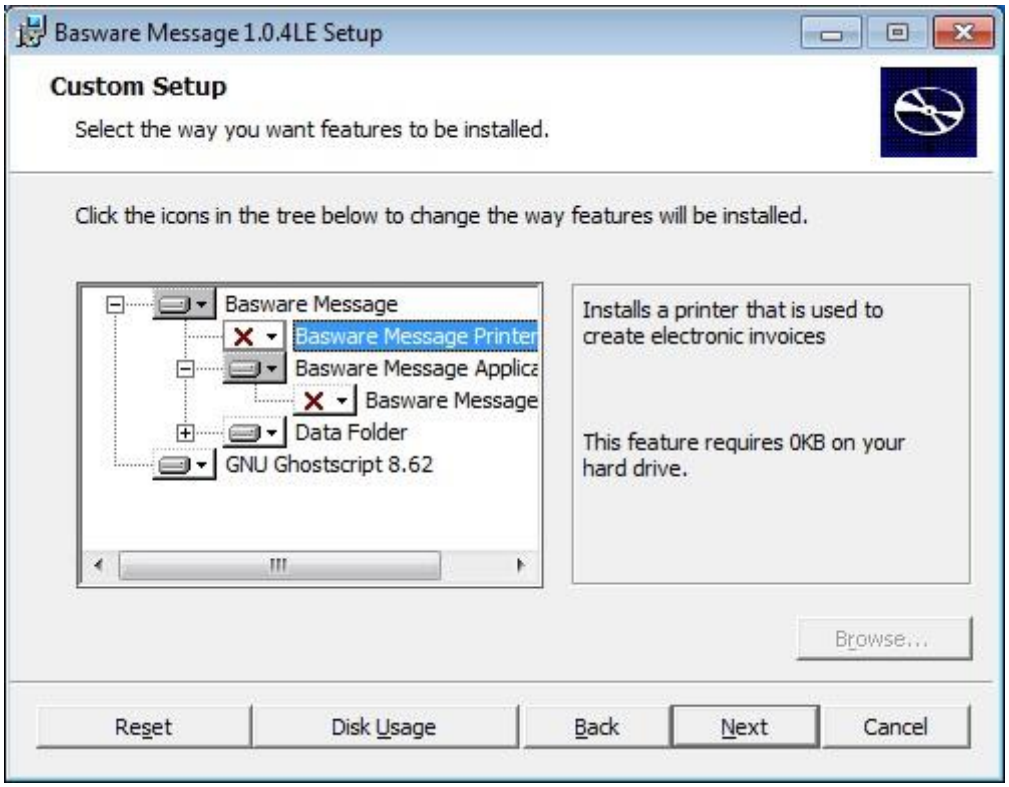


5.Type in your new sender-ID 4900_XXXXX and press on Next



6.Please select Custom.

Press Next

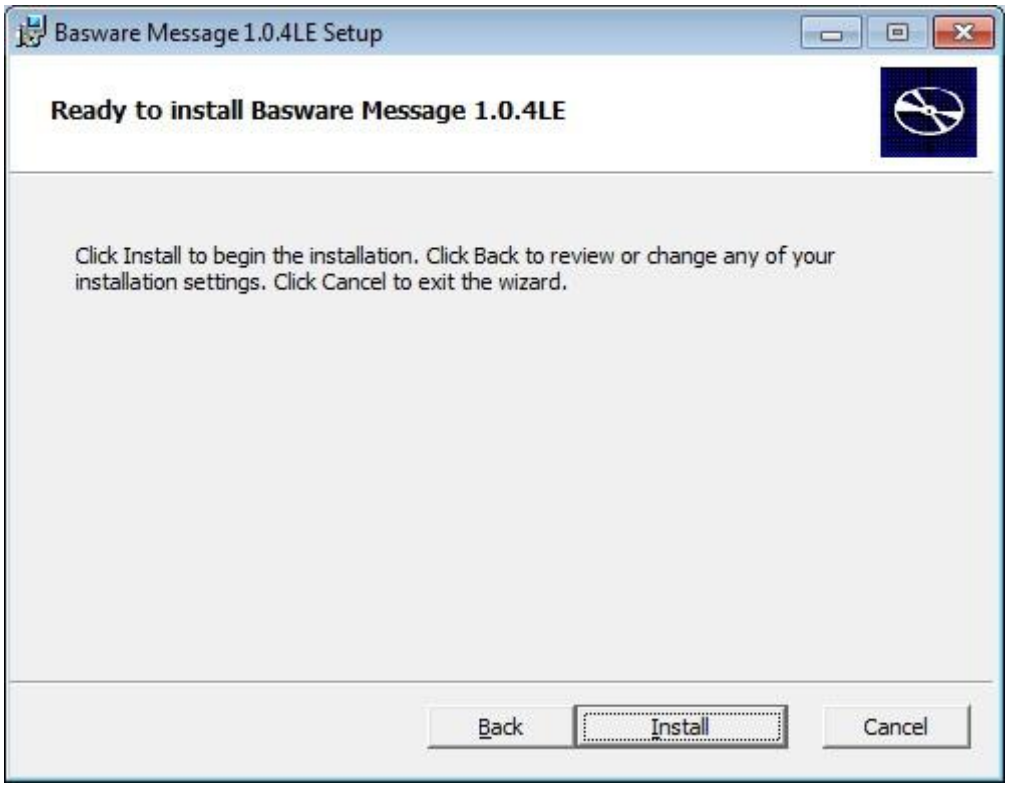


7.Please select and enable:

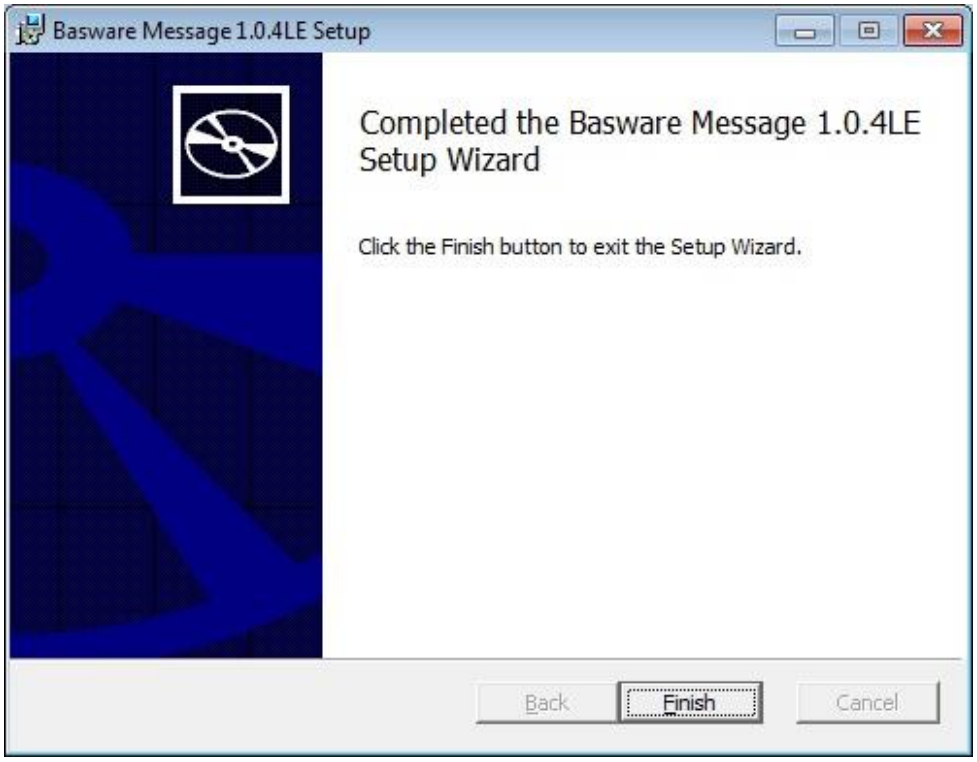
-The Basware Message Service so the program will always be running in the background

-If you will wish to use the virtual Basware Message Printer

Then press on Next.



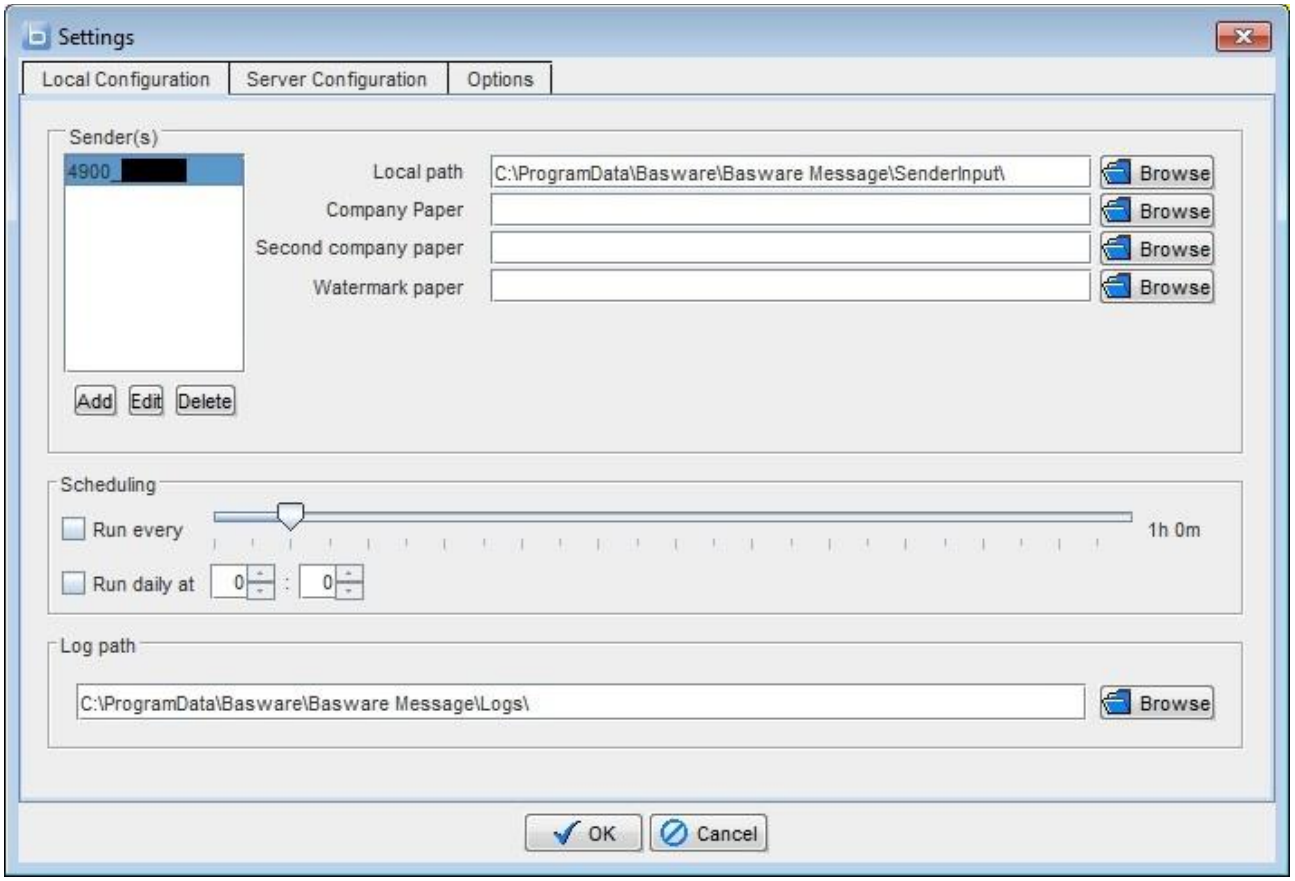
Then press Install and the installation will begin.



After a while the installation is finished, so press Finish

8.You can start the software now, there should be link on your desktop

This is the Program, please click on Configuration



The LE version already has a “local path” in it’s configuration. This is the directory in which you will insert your files later by manually moving them to this folder or by printing on the Basware Message printer if you selected the option to have it installed.

The files that are sent correctly will be deleted there afterwards!

If you are printing invoices on pre-finished company papers you need to add a company paper in the path “Company paper”.

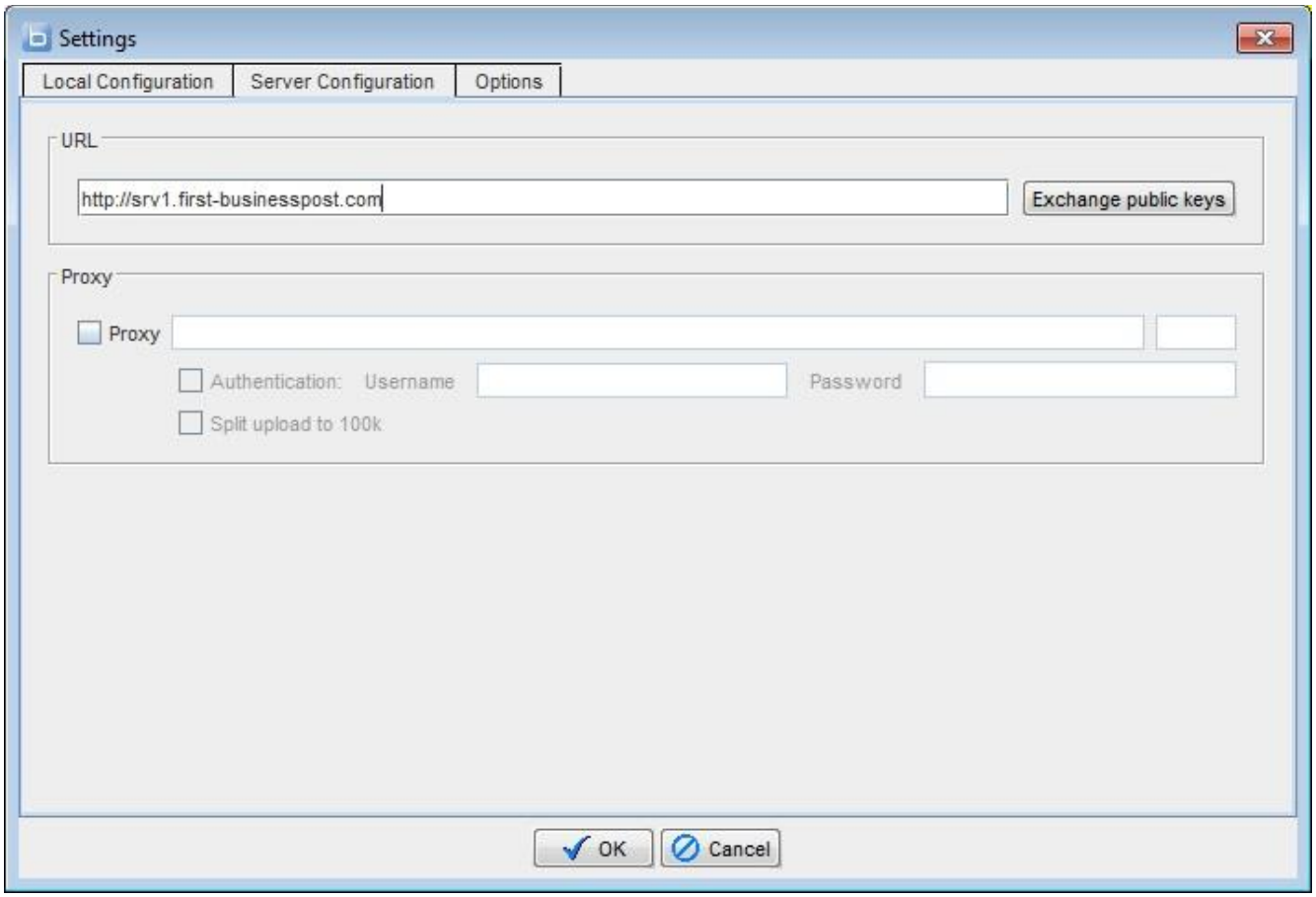
You will not need the path for “second company paper” or “watermark paper”.

9.Since you wished to install the Basware Message Service, in the section scheduling you will have 2 options:

-enable the program to send at a specific interval

-enable the program to send at a specific time each day

10.Go to the tab “Server Configuration”.



If you are using a Proxy, enter it here.

When ready, click on “Exchange public keys”.

If the connection is fine you will get a message “Key exchange completed!”

11.The last tab is “Options”.

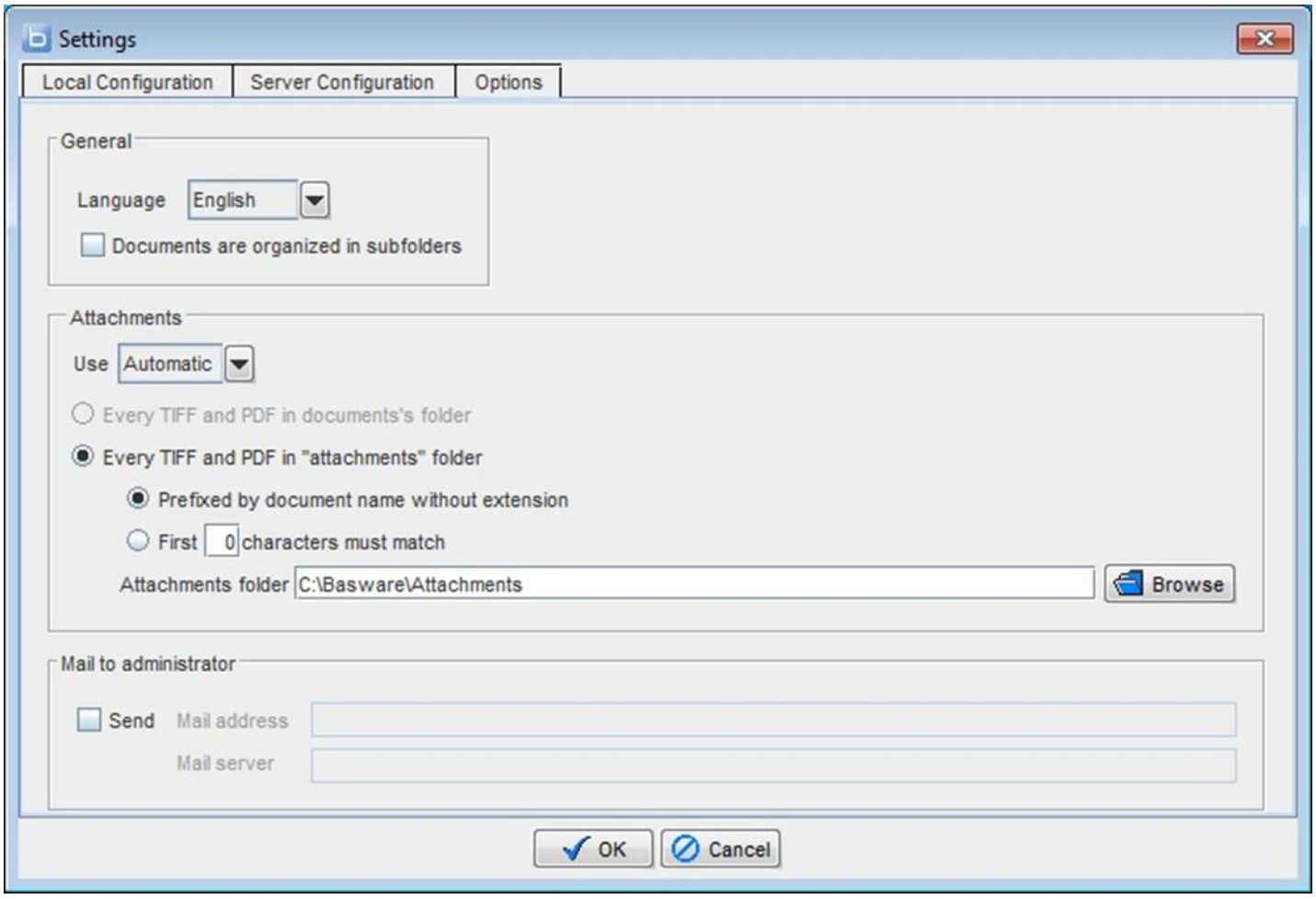
There you can change the language at any time.

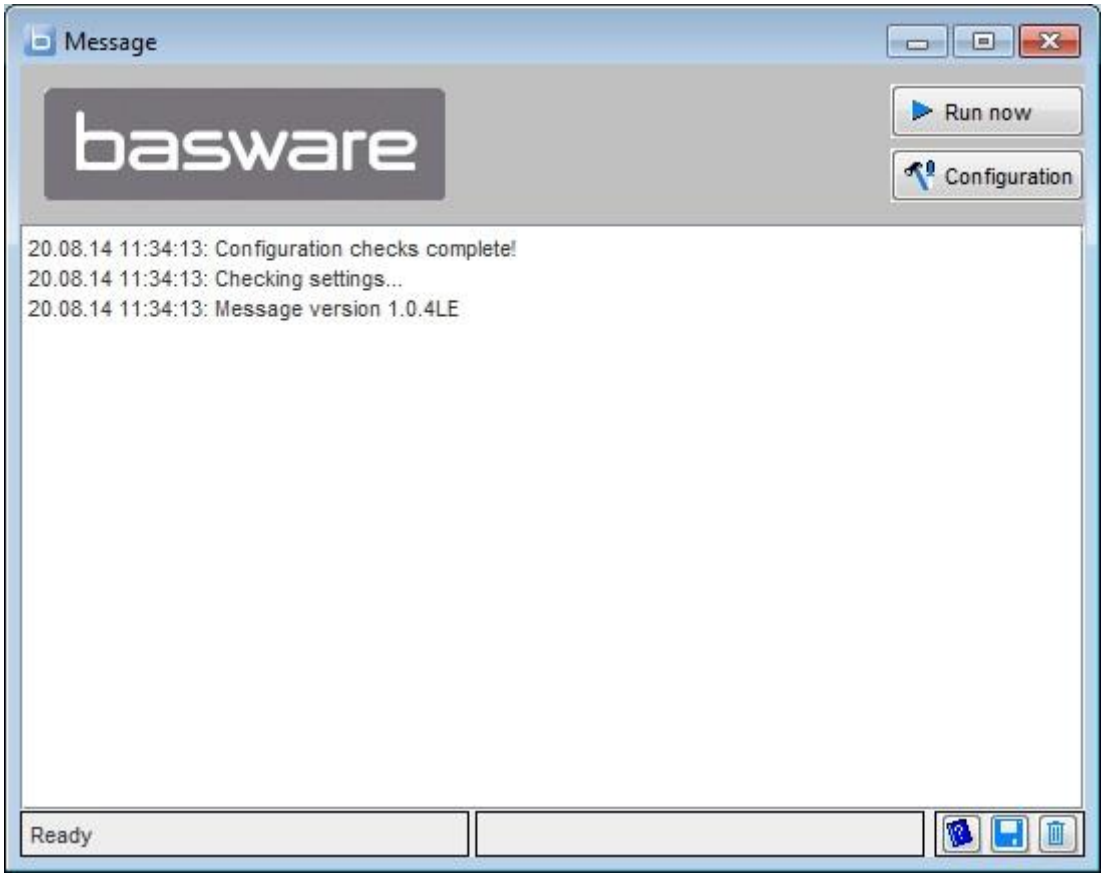
Select “Attachments – Use – Automatic” when you are going to attach additional PDF-files to your invoice-files.

12.For sending attachments this way, you would need to create a new folder and insert it as Attachments folder.

Note: for automatic sending , Basware Message has to find and match each invoice and attachments .For this, the names of the files should be the same, at least for the first characters

When everything is finished, press OK



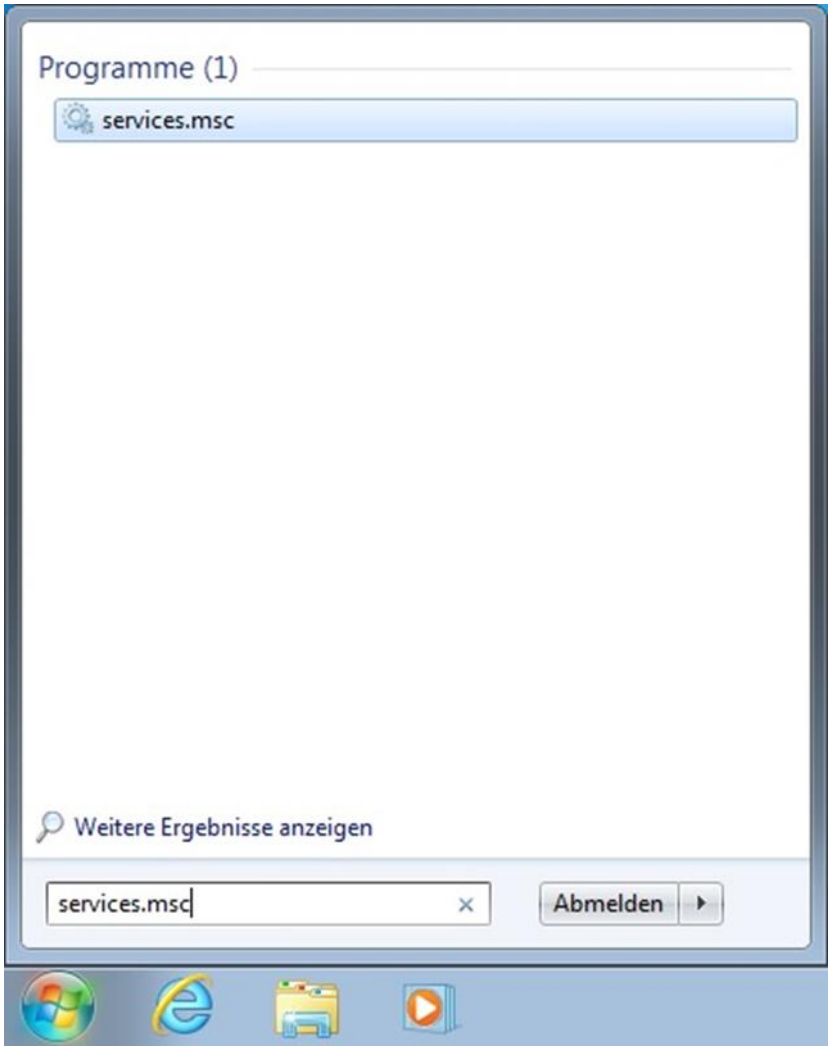


The installation is finished.

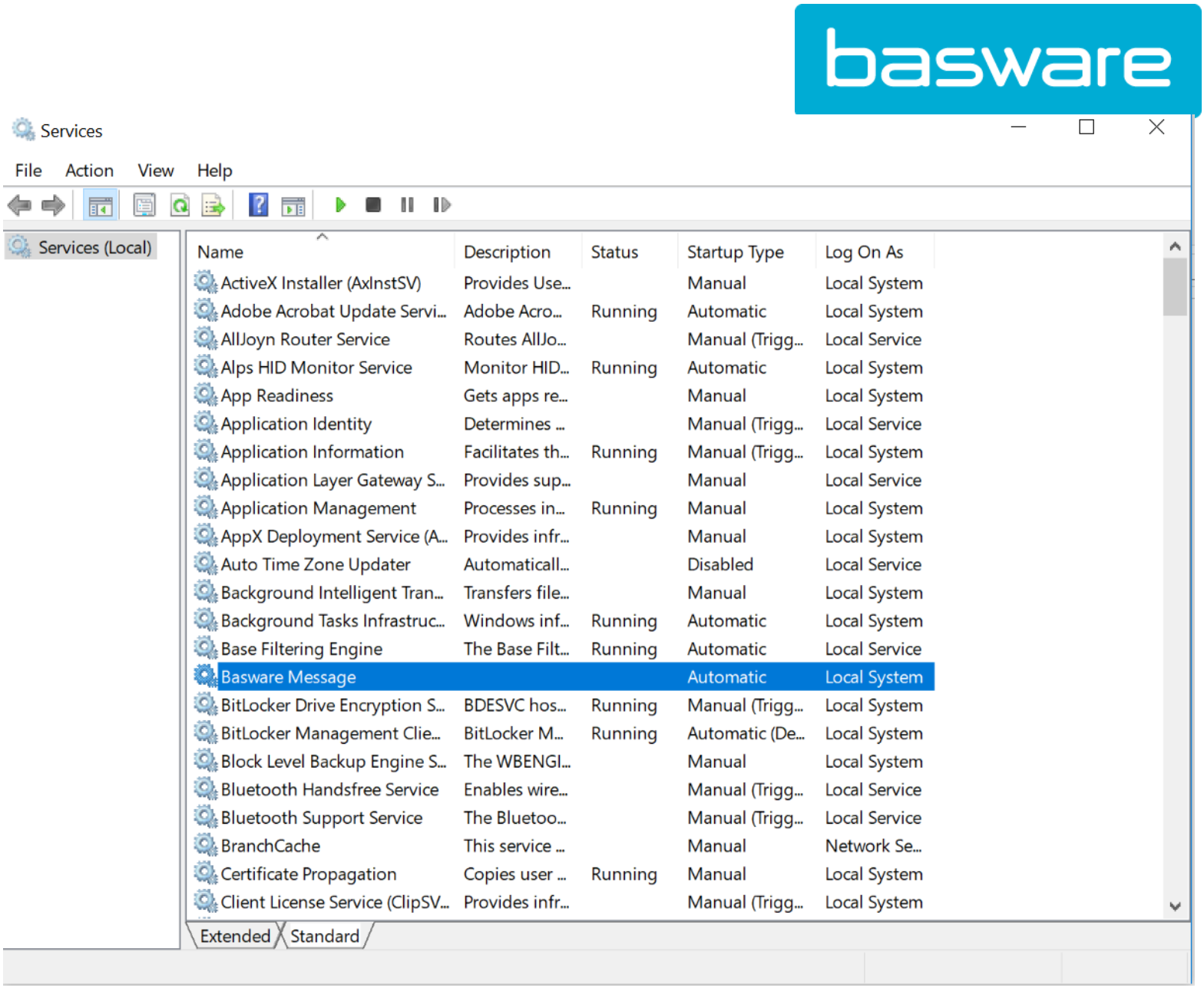
You will have to close the application and start the service.

Note: the service and application cannot be active at the same time.

13. For the configuration of the service press on the Windows-Button or do a search and type in “services.msc”

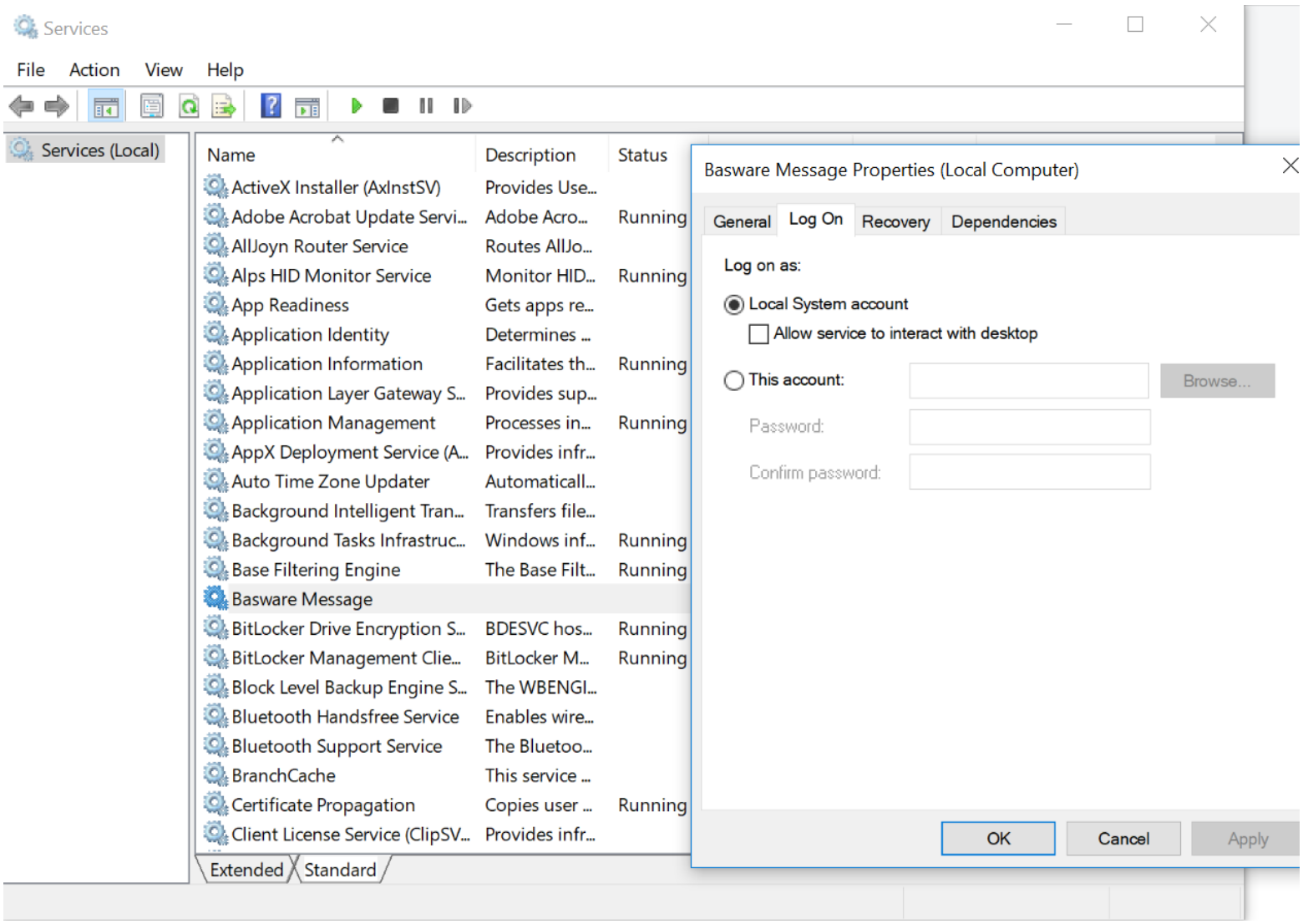


14. Right-Click on “Basware Message” and press on “Properties”


Services
File Action View Help
Services (Local)
Name Description Status Startup Type Log On As
ActiveX Installer (AxInstSV) Provides Use... Manual Local System
Adobe Acrobat Update Servi... Adobe Acro... Running Automatic Local System
AllJoyn Router Service Routes AllJo... Manual (Trigg... Local Service
Alps HID Monitor Service Monitor HID... Running Automatic Local System
App Readiness Gets apps re... Manual Local System
Application Identity Determines ... Manual (Trigg... Local Service
Application Information Facilitates th... Running Manual (Trigg... Local System
Application Layer Gateway S... Provides sup... Manual Local Service
Application Management Processes in... Running Manual Local System
AppX Deployment Service (A... Provides infr... Manual Local System
Auto Time Zone Updater Automaticall... Disabled Local Service
Background Intelligent Tran... Transfers file... Manual Local System
Background Tasks Infrastruc... Windows inf... Running Automatic Local System
Base Filtering Engine The Base Filt... Running Automatic Local Service
Basware Message Automatic Local System
BitLocker Drive Encryption S... BDESVC hos... Running Manual (Trigg... Local System
BitLocker Management Clie... BitLocker M... Running Automatic (De... Local System
Block Level Backup Engine S... The WBENGI... Manual Local System
Bluetooth Handsfree Service Enables wire... Manual (Trigg... Local Service
Bluetooth Support Service The Bluetoo... Manual (Trigg... Local Service
BranchCache This service ... Manual Network Se...
Certificate Propagation Copies user ... Running Manual Local System
Client License Service (ClipSV... Provides infr... Manual (Trigg... Local System
Extended Standard

The function “Allow service to interact with desktop” must not be enabled.

If the Local System account does not have permission to read and write in every folder, please add your Administrator Account and start the service.



You can send your invoice-files now by copying them into your “local path” or by printing on the virtual printer .These will be picked up and sent automatically.