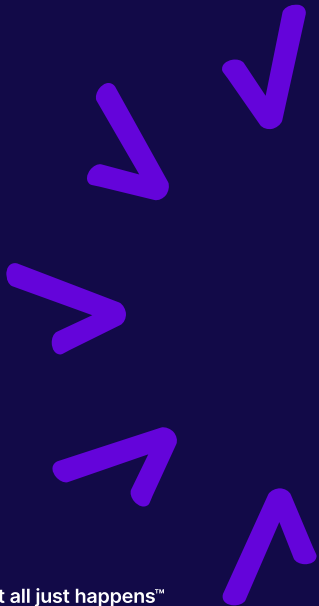


Live Learning:
**Preparing for the
French Mandate**



Agenda

- 01 Welcome** (5 mins)
- 02 Mandate Update / Recap** (5 min)
- 03 Delivery approach overview** (20 min)
 - Including project phases & expectations
- 04 Customer preparation and readiness** (20 min)
- 05 Live Q&A** (10 min)



Objectives for today



What are critical success factors



What you need to prepare and how we will support you



What you need to do next



Welcome from Mark



Mark Johnston
Chief Customer Officer





You're a pilot customer



You're already committed



You're yet to commit
Deadline
Sign by end of February



The French Mandate

Sole Cionini Ciardi





Introduction to the France mandate

Description of mandate

- ✓ B2B Clearance model with e-invoices and e-reporting.
- ✓ Timeframe varies by size of company.
- ✓ Acceptable e-invoice formats UBL, CII, and FacturX
- ✓ E-invoicing for domestic transactions and e-reporting in cross border transactions

Timelines

- ✓ **2025:** Development of PPF Directory
- ✓ **February 2026:** PPF production available and optional go-live possible
- ✓ **September 2026:** Roll out for all businesses mandated to accept e-invoices. B2B e-invoicing and e-reporting for large and medium companies
- ✓ **September 2027:** B2B e-invoicing and e-reporting for small businesses (SMEs and including SVEs)

- ✓ **April 2026:** 5th AFNOR Norms publication
- ✓ **July 2026:** 6th AFNOR Norms publication

Basware will support

- ✓ Basware has been certified as a PA
- ✓ PA interoperability framework through PEPPOL
- ✓ France core formats (UBL, CII, FacturX)
- ✓ Life cycle management
- ✓ E-reporting
- ✓ Directory access & update

Other

- ✓ e-Invoicing mandate has been postponed from 2024 to 2026.
- ✓ Regarding Business-to-Government (B2G), France imposed electronic invoicing in 2017, using the Chorus platform.
- ✓ PAs can connect to Chorus, but existing connections are still valid.





This is more than just a technology project...



Engage with the right stakeholders and create your change management plan



Align your trading partners

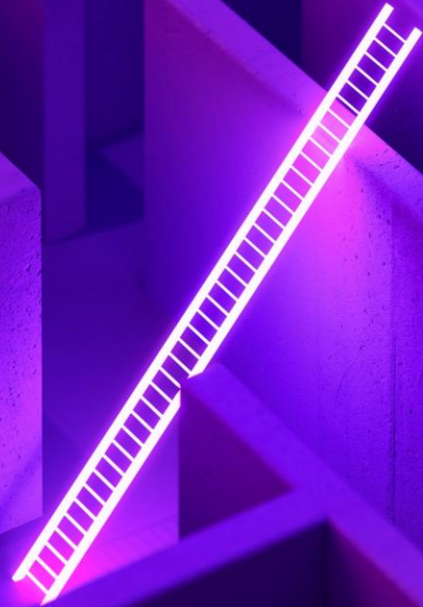


Secure IT Resource availability and integrate Basware's approach into your plan



France Execution

Jaakko Jutila



Delivery Update

- Tailored delivery methodology to be compliant with the French mandate
- You can expect:
 - Digital assets to help you prepare & finalize design
 - Guided design approach to gather necessary inputs that clearly define the delivery scope
 - Test plans based on our guided design approach
 - A centralized PMO, with access to subject matter experts and technical consulting hub for support
- Your delivery will be assigned a group, driven by preparation activities & your integration readiness



Legal instruction
Basware PA



Customer ERP/
Middleware
Integrations Ready



Deployment
Date
Confirmed



Return Design
Questionnaire



Customer System
Deployment
Complete

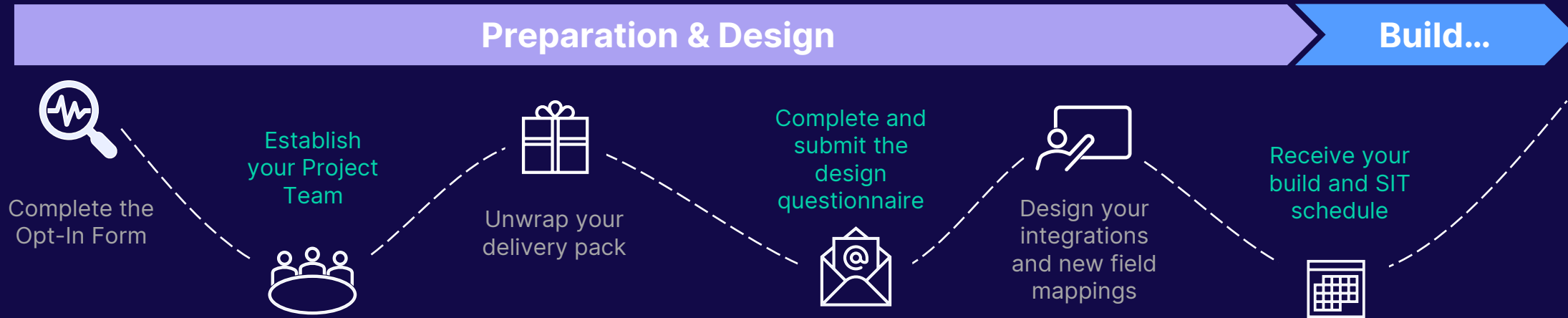
High-level responsibilities

Basware
Deploy updates to Basware solutions
✓ Support with preparation activities and solution design
✓ Extension of existing Basware setups to comply with the French mandate
✓ Basware-side integration updates
✓ Testing support
✓ Hypercare

Customer
Manage and orchestrate organizational change
✓ Impact assessment on changes to your systems and processes
✓ Updates to integrated systems
✓ Customer-side integration updates
✓ Change management and orchestration
✓ Supplier & customer communications



Delivery Approach



Centralised PMO Support, subject matter experts and technical consulting hub

Key Customer Activities

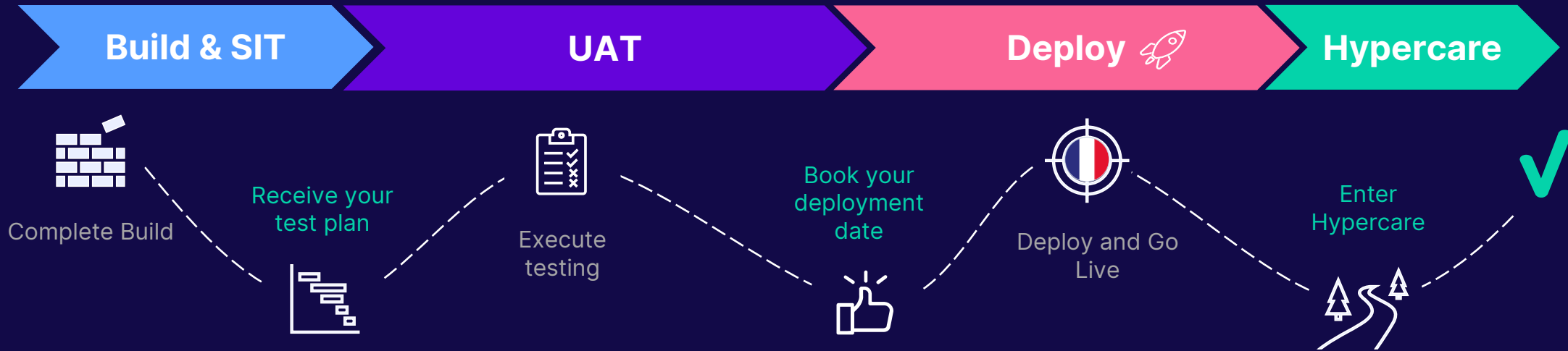
- ✓ Complete the Opt-In Form to register Basware as your PA
- ✓ Confirm your project contact names and details
- ✓ Establish your change management plan (Org & IT changes)
- ✓ Utilise assets provided in your delivery pack
- ✓ Design which fields need to be mapped in your ERP
- ✓ Design the integrations for Life Cycle Messages
- ✓ Design the integrations for E-reporting
- ✓ Complete and submit your online design questionnaire

Key Basware Activities

- ✓ Share our Opt-in form
- ✓ Provide digital assets and our Design Questionnaire
- ✓ Support customer preparation and design answering any questions which arise on the journey
- ✓ Manage handover of design outputs to our technical team
- ✓ Confirm with technical team scheduling
- ✓ Provide the build and SIT schedule



Delivery Approach



Centralised PMO Support, subject matter experts and technical consulting hub

Key Customer Activities

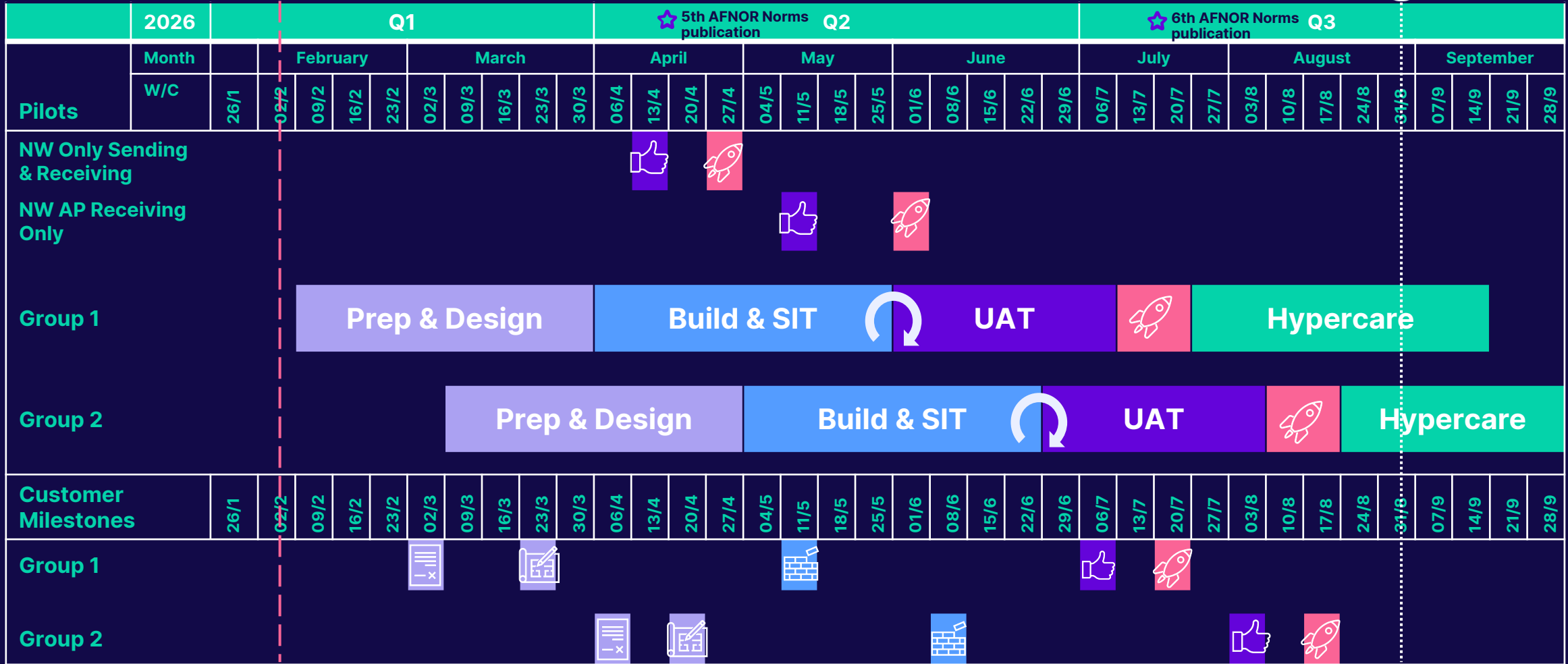
- ✓ Execute change management plan
- ✓ Update the existing interface for Invoices to add new fields
- ✓ Build and/or Update the “Life Cycle Messages” integration
- ✓ Build the « E-Reporting » integration
- ✓ Confirm test readiness
- ✓ Execute test cases and raise any issues via ticket service
- ✓ Conclude testing and book your deployment date
- ✓ Move your build to production
- ✓ Communicate to your suppliers and manage your go live

Key Basware Activities

- ✓ Configure and build according to design outputs
- ✓ Provide the test use cases according to design
- ✓ Execute test cases and provide results and validations
- ✓ Correct any errors reported
- ✓ Agree deployment date
- ✓ Move the Build to production

High-Level Program Plan

WE ARE HERE



Legal instruction Basware PA



Return Design Questionnaire



Customer ERP/Middleware Integrations Ready



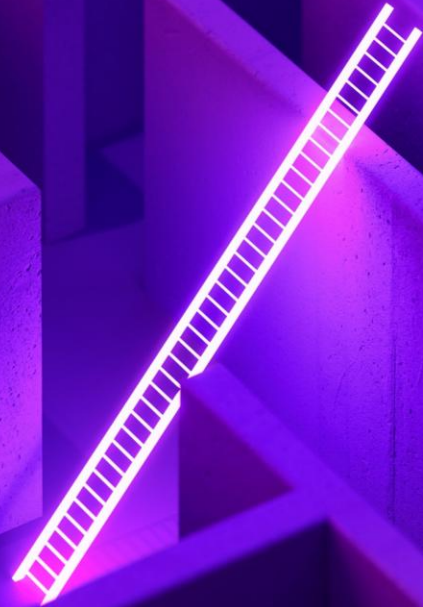
Deployment Date Confirmed



Customer System Deployment Complete

France Preparation

Hamza Alilou



Preparing your project

4 Key Steps Before Design

Ensuring Solid Project Foundations for a Smooth Deployment

- 1 Define Project Governance**
Action: Appoint an internal Project Manager and identify key contacts (AP/AR, IT, Legal).
Objective: Ensure rapid decision-making and effective coordination.
- 2 Confirm Scope and Deadlines**
Action: Confirm legal entities and flows (B2B, B2C) and validate your deployment schedule.
Objective: Clarify exact project scope to align resources and meet legal obligations.
- 3 Prepare Administrative Prerequisites**
Action: Gather SIREN numbers for all entities and complete the Basware Opt-In Form.
Objective: Finalize mandatory procedures for registration with tax administration.
- 4 Anticipate Change Management**
Action: Prepare a communication plan for suppliers/customers and mobilize internal teams.
Objective: Guarantee smooth adoption and minimize operational disruptions.

Next Step: we will share with you the **“Opt-in Form”** and kick off the project.



First Things First: Complete the Opt-In Form

Online form to appoint **Basware** as Your **PLATEFORME AGRÉÉE (PA)**



Purpose of the form:

To obtain your **formal agreement** to add your legal entities to the **PPF Directory** and to appoint Basware as the **PLATEFORME AGRÉÉE (PA)**.



Save the Date:

February 16th : Basware will share the **Opt-in form** with you

March 6th : Deadline for **Group 1** customers to complete the form

April 10th: Deadline for **Group 2** customers to complete the form



What information is needed in the Opt-In Form?

For **each legal entity**, the Opt-In Form requires:

- Legal Entity Name
- SIREN Number
- Postal Address
- Legal Representative's Full Name
- Legal Representative's Email Address
- Directory Address Line → *Recommended: SIREN only (initially)*



Basware resources to finalize your design

What's Inside Your France Delivery Pack? – Delivery date: Starting February 16th



Introduction

This section features a dynamic visual walkthrough of the mandate flows and an interactive timeline to provide immediate clarity and immersion into the compliance journey.



Guided Questionnaire

A targeted set of design questions to be completed by your AP/AR teams or process owners.



Field Capture Guide

A complete reference of all invoice fields specified in the reform. Your AP/AR team will use this guide to select which fields to map within your systems, serving as the foundational design document for updating your existing AP and AR integrations.



Technical Documentation for E-Reporting

A standalone technical guide intended for your AP/AR and IT teams. It details the content, format, business rules, and integration methods required to build the necessary outputs in your ERP for compliant e-reporting.



Technical Documentation for Life Cycle Messages

A standalone technical guide for AP/AR and IT teams, explaining how to generate and exchange life cycle messages with Basware's Network Notifications API to ensure full compliance with mandate messaging requirements.

NB: For invoices received in Basware AP Automation, this integration is not required



Use Cases Guide

A comprehensive summary of the 42 mandate use cases, highlighting key takeaways and actionable insights.

Start with our questionnaire. It will pinpoint the use cases that apply directly to you, so you can focus only on what matters and skip reading all 42.



We are here to help!



Interactive guides will walk through the process with ease



Join our regular "drop in" calls with our Expert team to get additional support



Contact us anytime through our dedicated contact form



What to expect next

And when you will hear from us next



Replay of this call in French: February 10th at 11am CET

We will hold a call next week in French to share the same details we shared in this call



Receive the opt-in form: before February 16th

Complete the form and submit **by 6th March or 10th April** (subject to your readiness)



Receive your Design Pack: Starting from 16th February

Follow the guided design questionnaire and complete your preparation and design
Submit your final design questionnaire **by 23rd March or 20th April** (subject to your readiness)



If you have any questions or would like more support from our experts

Visit the France Mandate FAQs page via our Support Portal and/or join one of our up-and-coming regular sessions with our experts



Live Q&A

basware
Now it all just happens™



Key Takeaways

1. **Basware is certified, ready, and scaling**
2. **Preparation is key** — it's the foundation of the entire project
3. **Now is the time to begin** — you need to start preparing *now*
4. **If you want to follow up** contact us via the France Information page via our Support Portal
5. **Landing page mid February with all assets**



Get started today



**Prepare your
Project**



**Complete the
Opt-In Form**



**Unwrap your
France Delivery
Pack**

If you haven't signed-up please contact your CSM, Account Manager
or contact us via the Customer Support Portal – today



Thank you

basware
Now it all just happens™



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