



Despatch Advice with SSCC for AH

Introduction

This guide is meant to help you in making and understanding the purpose of the Serial Shipping Container Code (**SSCC**) and the Despatch Advice (**DESADV**)

We'll begin at the beginning

"What is EDI ?"

- ➔ EDI, or Electronic Data Interchange, enables the computer system from one company to "talk" to the computer system of another company and digitally exchange data.

"What is SSCC ?"

- ➔ The **Serial Shipping Container Code** can be used by companies to identify a logistic unit, which can be any combination of trade items packaged together for storage and/ or transport purposes; for example a case, pallet or parcel.

"What is DESADV ?"

- ➔ The DESADV (**Despatch advice** message) is the electronic variant of the packing slip and therefore the Electronic Packing Slip.
This EDI message includes all data of a shipment. The briefest version of this EDI message only contains information about who sends the package, who receives it, at what time and for each product line there is a product code (usually in EAN (GTIN) form) and a number.
The extended version, which is currently increasing in popularity, contains information per pallet, including SSCC codes, a list of all products on the pallet with corresponding expiration dates and batch codes, not forgetting and also very interesting, the packaging numbers.

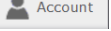
How do I make my BaswareONE account ready for SSCC & DESADV

Step 1: preparations

Completion of your account

In order for BaswareONE to be able to create SSCC and DESADV, you need to fill in the GS1-company prefix and the initial SSCC serial reference as follows:

- Login via <https://www.baswareone.com> with your username and password

As soon as you are connected, click in the right upper corner on “Account” , the following screen appears:

General information	
Company ID IKDE LEVERANCIER	Language * * English
Name * TestAccount	Telephone number * 053/xxx xxx
Address * Productiebaan 3	Fax number 053/xxx xxx
Postal code * 1111	E-mail * geenmail@geenmail.com
City * Nijverheidstad	GS1 company prefix 5400100
Country * BE	SSCC Serial reference 291
VAT number BE	
Routing number 5400100000002	

* mandatory fields
 * needs re-logout

- **GS1-companyprefix:** a company prefix is a number obtained from the GS1 organization that uniquely identifies your company from any other company around the world. More info can be obtained via (www.gs1belu.org or www.gs1.nl).
- **SSCC Serial Reference Number:** here you can fill in a number of 2 or 3 digits. This number **MAY NOT** be changed anymore afterwards.

Completing product table

BaswareONE can create automatically a DESADV-message based upon an electronically received order.







Note: this is only possible when your shipment consists uniquely of pallets containing identical articles (uniform/homogenous pallets).

To make BaswareONE able to create an automatic DESADV, you need to complete the product table. Please go to “Account” (see screenshot) and click on “Master data” and then on “Products”.

basware		Document Center	IKDE LEVERANCIER	Back to Sales	Help	Log out																		
Settings Company profile Change Password E-mail notification E-mail delivery My Trading Partners Master data Addresses Products Conversion table	<table border="1"> <thead> <tr> <th colspan="2">General information</th> </tr> </thead> <tbody> <tr> <td>Company ID IKDE LEVERANCIER</td> <td>Language * * English</td> </tr> <tr> <td>Name * TestAccount</td> <td>Telephone number * 053/xxx xxx</td> </tr> <tr> <td>Address * Productiebaan 3</td> <td>Fax number 053/xxx xxx</td> </tr> <tr> <td>Postal code * 1111</td> <td>E-mail * geenmail@geenmail.com</td> </tr> <tr> <td>City * Nijverheidstad</td> <td>GS1 company prefix 5400100</td> </tr> <tr> <td>Country * BE</td> <td>SSCC Serial reference 291</td> </tr> <tr> <td>VAT number BE</td> <td></td> </tr> <tr> <td>Routing number 5400100000002</td> <td></td> </tr> </tbody> </table> <p style="text-align: right;"> <input type="button" value="Save"/> <input type="button" value="Cancel"/> </p> <p> * mandatory fields * needs re-logout </p>						General information		Company ID IKDE LEVERANCIER	Language * * English	Name * TestAccount	Telephone number * 053/xxx xxx	Address * Productiebaan 3	Fax number 053/xxx xxx	Postal code * 1111	E-mail * geenmail@geenmail.com	City * Nijverheidstad	GS1 company prefix 5400100	Country * BE	SSCC Serial reference 291	VAT number BE		Routing number 5400100000002	
General information																								
Company ID IKDE LEVERANCIER	Language * * English																							
Name * TestAccount	Telephone number * 053/xxx xxx																							
Address * Productiebaan 3	Fax number 053/xxx xxx																							
Postal code * 1111	E-mail * geenmail@geenmail.com																							
City * Nijverheidstad	GS1 company prefix 5400100																							
Country * BE	SSCC Serial reference 291																							
VAT number BE																								
Routing number 5400100000002																								

When you have clicked “Products”, the following field appears:

Settings	Products Manage your existing products				
My Trading Partners					
Master data					
Addresses					
Products					
Conversion table					

EAN Article Code	Description	Supplier number	Price	Specific to	
15400112377731	2.5KG BELGISCHE VASTKOKER		23	Not specific to any buyer	 
15400112379841	5KG FRIETAARDAPPEL		11	Not specific to any buyer	 
15400112397845	1KG KRIELAARDAPPEL BIO			Not specific to any buyer	 

[+ Add a new product](#)

Depending on the fact if there are already products listed, you can choose to modify an existing product or add a new one via “Add a new product” [+ Add a new product](#)

By clicking on [+ Add a new product](#) the following field appears:

Do you want the product to contain data specific to one of your buyers?

- ☒ Specific to a buyer
☐ General product, without buyer related data

Please select the buyer to who you wish to link this product to :

Buyer All

Description
 EAN number *
 Supplier number
 Buyer number
 Price
 VAT rate
 VAT category Standard tax rate
 GTIN of the pallet
 Quantity per pallet
 Pallet with deposit No
 Prod. EAN on pallet No

[Add product](#)

In the product table you can define per article code (and/or per buyer) which pallet type (GTIN) is used for delivery. Additionally, you can define the maximum quantity of this article per pallet.

Step 2: Ready ! Set ! Go !

When step 1 is completed, click on the button “Back to Sales”

[Back to Sales](#)

Open an order in your inbox by clicking on it. In the left upper corner appears the possibility to create a despatch advice with SSCC [Create despatch advice \(SSCC\)](#)

Example: despatch advice towards Colruyt

Despatch advice From IKDELEV To COLRUYT Audit number: 2597356

Buyer Colruyt NV Edingensesteenweg 196 1500 Halle BE 5400141000009	Delivery number (maximum 10 characters) 5273571 Requested delivery date 04/11/2013 00:00 Estimated Delivery date and time 04/11/2013 00:00 Appointment number (=reservation number for delivery, example L01234567)	Order number POF0777878 Order date 21/10/2013 00:00
Supplier IKDE LEVERANCIER Productiebaan 3 1111 Nijverheidstad BE 5400100000002		
Delivery party Magazijn Dassenveld F1 Die Magazijn Dassenveld F1 Diepvries Zinkstraat 1 1500 Halle Belgium 5400141040005		
Ship from Name Street+no PC Place Country 5400		

Choose the appropriate mode
 Select one of the options below to create a despatch advice based on the information available in the order.

☒ **Automatic creation**
 Select this option if your shipment consists of uniform pallets (or other homogeneous logistic units). A uniform pallet contains identical articles originating from the same batch. After specifying for each article the quantity of delivery, the GTIN of the pallet and the number of articles per pallet, your despatch advice will be created automatically. You can then continue editing your despatch advice manually, or sending it as is.

☐ **Manual creation**
 Select this option if your shipment consists of mixed pallets (or other heterogeneous logistic units). To create your despatch advice, you need to enter the shipment details manually.

[Next](#)

We fill in the mandatory fields and we choose

Automatic creation (1 product per pallet) → Product table filled in.

Automatic creation

Description of homogeneous pallets

GTIN of the article	Description	Ordered quantity	Despatched quantity	GTIN of the pallet	Qty/pallet	Pallet composition
5425007716221	BH VARKENS DARM30/32TUBE	44	44	8712345010041	22	(2 x 22) = 44

Deposit ☐ Batch number: Best before date: 31/10/2014

SSCC generation settings

GS1 company prefix	Sequence	Check digit
0	5400100	000000291 4

[Back](#) [Next](#)

We see in the example above that from GTIN 5425007716221 with description BH VARKENS DARM30/32TUBE 44 pieces were ordered and that 44 pieces will be delivered as well. Please note that GTIN of the pallet is also filled in 8712345010041 = standard euro pallet.

Qty/pallet = maximum amount of pieces on one pallet is 22 so the system calculates that 44 divided by 22 gives you the example of 2 pallets needed → 2 pallets with each 22 pieces on it.

We click on Next:

Order details

GTIN	Description	Ordered quantity	Despatched quantity
5425007716221	BH VARKENSARM30/32TUBE	44	44


Shipment details

GTIN	SSCC	Number of packages	Deposit
8712345010041	05400100000002921	1	


GTIN	Description	Substituted for	Batch number	Total net weight	Best before date	Despatched quantity	Despatched colli
5425007716221	BH VARKENSARM30/32TUBE			Kilogra	31/10/2014	22	22
8712345010041						1	
5425007716221	BH VARKENSARM30/32TUBE			Kilogra	31/10/2014	22	22

[Cancel](#)

Legend

 = pallet

 = colli

 = product inside the colli (note that this drawing can be found back in the orderdetails)

We can now send the message by clicking on “Save & Send”

[Save & Send](#)

Please confirm by clicking on the green flag.

I have read and checked this delivery note and confirm it to be correct.



After clicking on the green flag, the message is sent out and you will be redirected to the map “Sent”

See screenshot:

COLRUYT 5273572 POF0777872 08:32:40 Sent In progress 09:34:55

When you click on this message, a new window will open and you will see the button to print the GS1 labels.

[Print GS1 labels](#)

- ➔ Labels will always be printed 2 times: 1 for the short side of the pallet and 1 for the long side of the pallet. The format of the paper is free to choose.

Printing preferences

Print each label:

☒ Twice

Page size:

☒ A4

☐ A5

☐ A6

[Print](#) [Cancel](#)

After clicking on “Print” an image will show the label in pdf format. Just click on the Printer icon or press CTRL-P and your labels will be printed. Ready !