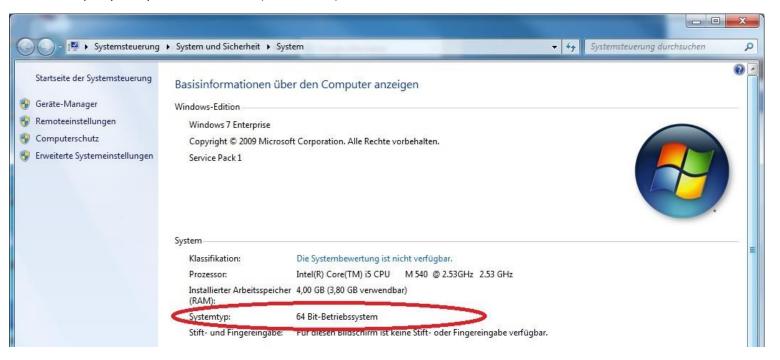


## If you are installing Basware Message Le there are a few steps to follow:

1. First of all, please check if you have a 32 or 64 bit operating system.

Therefore, open your system information (Ctrl + Pause):



- 2. Then download either Basware Message LE 32bit or 64bit.
- 3. After downloading, start the installation

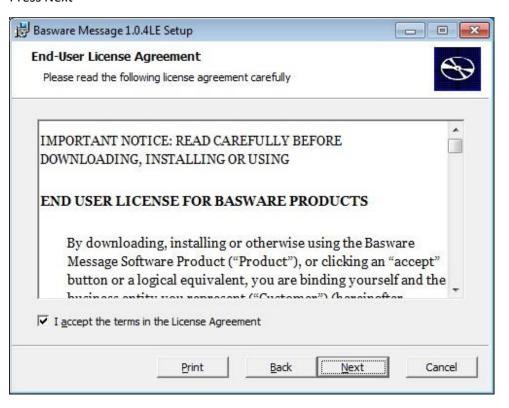


4. Select English (or your language)



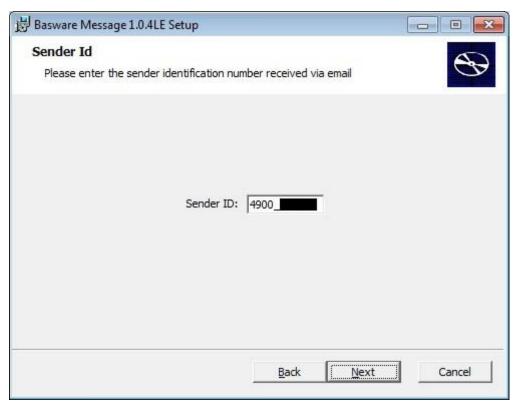


## **Press Next**

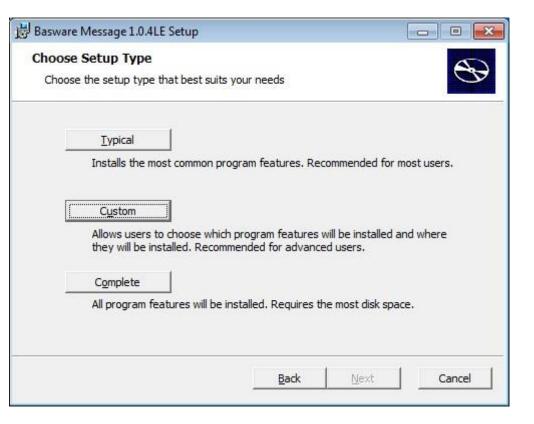


Read the License Agreement and then select "I accept the terms in the License Agreement" and press Next.





5. Type in your new sender-ID 4900\_XXXXX and press on Next

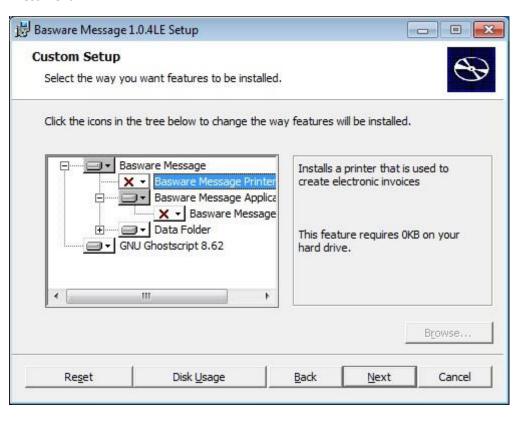


## 6. Here you will have 2 options:

- -If you export pdf documents from your system into the folder set as a local path for Basware Message and don't need the printer, please select Typical, press Next and the installation will begin.
- -If you will print documents on our virtual printer (as postscripts) please select Custom.

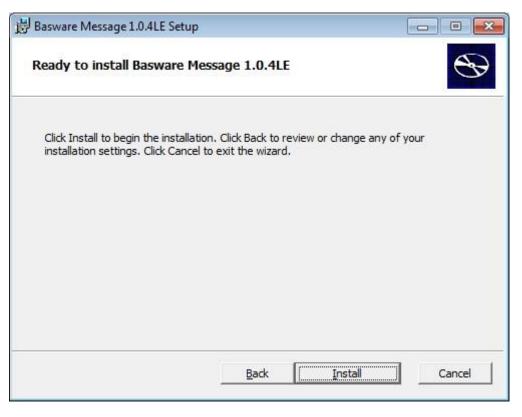


## **Press Next**



7. Since you will wish to use the virtual Basware Message Printer, please select it and enable it.

Then press on Next.



Then press Install and the installation will begin.

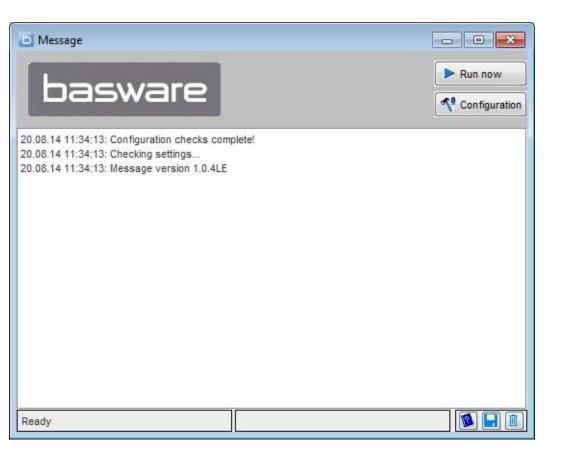




After a while the installation is finished, so press Finish

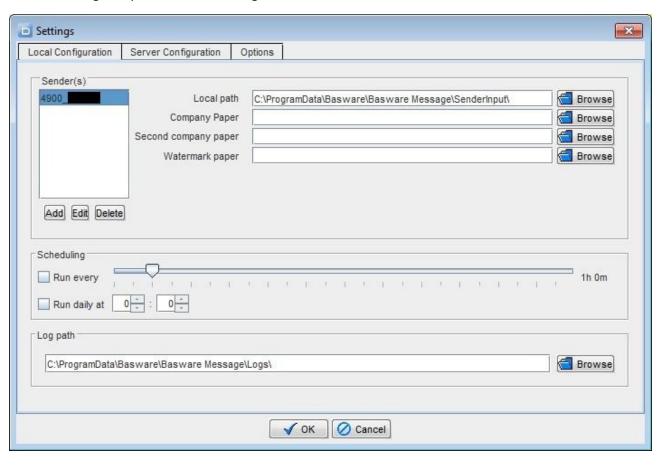


8. You can start the software now, there should be link on your desktop





This is the Program, please click on Configuration



The LE version already has a "local path" in it's configuration. This is the directory in which you will insert your files later by manually moving them to this folder or by printing on the Basware Message printer if you selected the otion to have it installed.

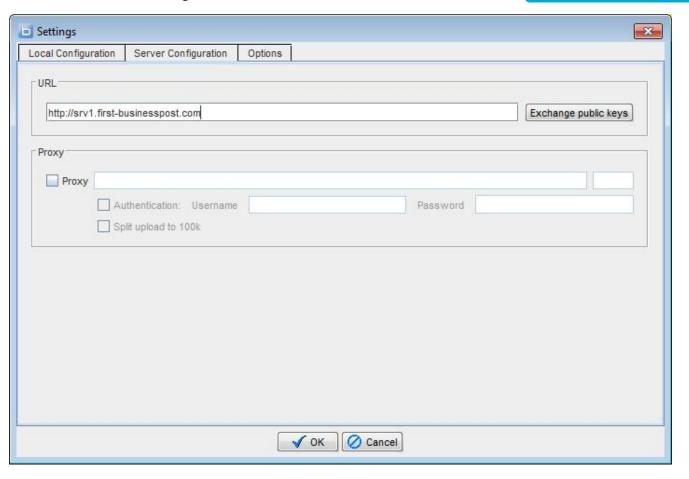
The files that are sent correctly will be deleted there afterwards!

If you are printing invoices on pre-finished company papers you need to add a company paper in the path "Company paper".

You will not need the path for "second company paper" or "watermark paper".



9.Go to the tab "Server Configuration".



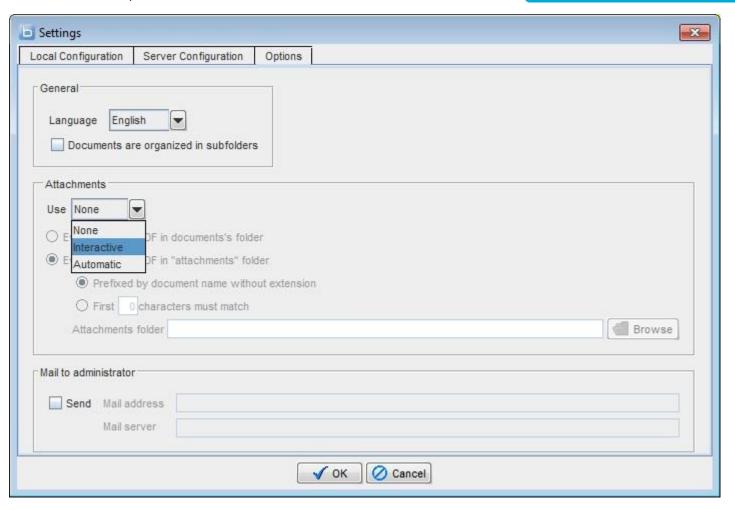
If you are using a Proxy, enter it here.

When ready, click on "Exchange public keys".

If the connection is fine you will get a message "Key exchange completed!"



10. The last tab is "Options".

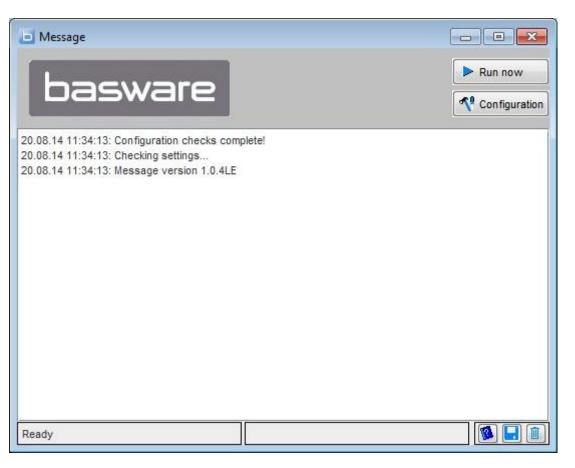


There you can change the language at any time.

Select "Attachments – Use – Interactive" when you are going to attach additional PDF-files to your invoice-files.

When everything is finished, press OK





The installation is finished, you can send your invoice-files now by copying them into your "local path" or by printing on the virtual printer and then press "Run now".

In Configuration, you can edit it at any time.